

City of Odessa, Missouri
Police Facility Focus Group
Odessa Community Building | 601 W. Main Street
Thursday, November 14, 2024 | 6:00 p.m.
Meeting Minutes

[**MEDIA LINK**](#)

Meeting start time: 6:00 p.m.
Meeting end time: 8:40 p.m.

ATTENDANCE

David Badgley	Marion Dyer	Seth Howerton
Anita Anderson	Talon Searles	James Krahenbuhl
Nathan Holt	Dawn Boyer	Shannon Dupree, Zoom
Bruce Whitsitt, At Large	Tom Casey, Jr., At Large	

OTHERS IN ATTENDANCE

Mayor Bryan D. Barner	Shawna Davis, City Administrator
Josh Thompson, Police Chief	Karen Findora, City Clerk
James Estes, Police Facility Design Group	

PUBLIC IN ATTENDANCE

Hannah Spaar, The Odessan

WELCOME & OPEN REMARKS

Mayor Barner welcomed and thanked the group for their participation and dedication to the Police Facility Focus Group. He stated that he and the city staff are committed to providing the group with all the necessary information, resources, and tools needed to be successful in this endeavor. They are dedicated to doing this without imposing any bias during deliberations, allowing the group to arrive at their own conclusions.

Each member introduced themselves, providing their history with Odessa and explaining why they chose to be included in the group.

REVIEW OF GROUP PURPOSE AND PROCESS / CALENDAR

Shawna Davis, the City Administrator, stated that the city staff is available as a resource. If the group feels they lack sufficient information on a particular topic, the staff will ensure that the necessary information is provided. While city staff is present to facilitate the meeting, the group is free to discuss and problem-solve any topics they choose. Ms. Davis stated that the overall goal of the group is to produce a recommendation that everyone can agree on and sign off on, which will be presented to the board on what is best for the community in regards to a public safety facility.

Police Chief Josh Thompson outlined the calendar of events, detailing what attendees can expect at each meeting and highlighting key areas of focus. He encouraged

participants to discuss the challenges and limitations of the current police facility and to identify specific areas for improvement. Chief Thompson also emphasized the importance of sharing perspectives and concerns. Additionally, he informed the board that all meetings are recorded and available on Zoom and YouTube. He welcomed public attendance and input at the meetings.

PRESENTATION BY ARCHITECT – PRELIMINARY DESIGN/FACILITY NEEDS STUDY

James Estes from the Police Facility Design Group provided a comprehensive overview of both the initial design study and the needs assessment study that was conducted for the recent proposed facility.

MISSION STATEMENT & GOAL SETTING

Shawna Davis, City Administrator, shared a draft mission statement with the Police Facility Focus Group and asked the group for their input to refine it. After discussing their feedback, the group developed a finalized mission statement. Ms. Davis encouraged the group to brainstorm and propose specific goals to guide their work. The members discussed various ideas and agreed on four (4) goal statements. Both the mission statement and the goals will be presented at the upcoming meeting on November 19th.

Marlon Dyer left the meeting at 8:00 p.m.

GROUND RULES

Karen Findora, City Clerk, discussed the proposed ground rules and meeting procedures, as well as the selection of a chairperson. Bruce Whitsitt, a member of the focus group, questioned whether the group would be following the Missouri Sunshine Law and Robert's Rules of Order. Ms. Findora clarified that while the group would adhere to the Missouri Sunshine Law's meeting requirements, Robert's Rules of Order would not be included, as the meetings are not structured in that manner. Ms. Findora informed the group that at the next meeting they would nominate a member to be chair, whom will be reporting to the Board of Aldermen.

Next Scheduled Meeting:

Tuesday, November 19, 2024 at 6:00 p.m.

Dyer Park Community Bldg., 601 W Main Street, Odessa, Mo 64076

Respectfully submitted by:

Karen Findora, City Clerk