



City of Odessa, MO
 Carla Crawford, City Collector
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Business License Application



Effective January 1, 2009 Missouri Law requires all applicants conducting business where goods are sold at retail provide a statement from the Department of Revenue stating no tax is due.

Date of Application:

Sales Tax#:

Name of Business:

Type of Business:

Phone#:

Will business location be in a residence within the city limits of Odessa? Yes: ___ No: ___

Address – Location of Business:

City – State – Zip Code:

Mailing Address (if different from above):

City – State – Zip Code:

Owner – Manager's Name:

Home Address:

Phone#:

City – State – Zip Code:

Applicable Ordinances

City Code of Ordinances: Chapter 3 – Licenses and Regulation of Business; Subchapter A

Do you wish to renew this license annually? Yes ___ No ___

Are you required to obtain Workers' Compensation Insurance? Yes ___ No ___
 If so you must provide proof of insurance.

The undersigned certifies the above information to be true and correct according to the undersigned's best knowledge and belief. I further certify that I am not in arrears in the payment of any tax, fee or other charge due to the city.

 Applicant's Signature & Date

CITY INFORMATION

License#:

Amount Paid: \$

Date Sent:

Date Paid:

Building Inspection Requirement

(for new business locations inside City Limits)

Please do not open without Approval

The City of Odessa is pleased to receive your application to open a new business. In order to obtain approval for a business license; however, the building you are planning to occupy must pass inspection by our building code enforcement departments. Before you can open for business, you must have approval from these departments.

You must also make sure that any existing issues with the Planning/Zoning and/or Public Works Department are satisfied.

I, _____ owner/manager of _____ have read the above information. I understand and agree that I will not open for business until the appropriate inspections, as indicated above are completed and approved.

Date of Application:

Date requesting to be open:

Applicant's Signature:

Workers' Compensation Insurance Guidelines

Please read the following carefully to determine if you must comply with the Missouri Workers' Compensation law.

Who must obtain Workers' Compensation Insurance

According to Section 287.030.1(3) of the Revised Statutes of Missouri (RSMO), an employer is:

1. Any employer with five or more employees; or
2. Any construction industry employers, who erect, demolish, alter or repair improvements with one or more employees.

Proof of Workers' Compensation Insurance

1. Pursuant to Section 287.061.1 (RMSO), any employer who falls into either of the above categories must provide a Certificate of Insurance (to the city or community in which he/she wishes to obtain an occupational or business license).