

**The Board of Aldermen Chambers
Odessa Community Building
601 W. Main Street March 27, 2017
Meeting Minutes**

CALL TO ORDER – Mayor Adam Couch called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Mayor Couch led the Pledge of Allegiance.

ROLL CALL – City Clerk Peggy Eoff called the roll.

Alderman Steve Lockhart	Present	Alderman Steve Wright	Present
Alderman Brian Henning	Present	Alderman Ray Harves	Present
Alderman John Carmody	Present	Alderman Mike Stevens	Present

City Staff attending: Nici Wilson City Administrator, Dawn Jennings Finance Director, Steven Cobb Park Board President, Gene Early Street Department, Darrin Lamb Water Department, Attorney Bob Schneiders, and LCS Lt. Leise.

Others present: Matt Griffith KMZU, Mark Bellington, Jody Carlson and Shawn Nichols American Water and Hannah Spaar from the Odessan.

WELCOME TO VISITORS – Mayor Couch welcomed visitors.

APPROVAL OF CONSENT AGENDA –

- Finance Committee Report
- Purchasing Card Report
- Income Statement/Balance Sheet
- A/P Monthly Registers
- Approval of Minutes BOA
 - February 27, 2017 Regular Session
 - March 8, 2017 Special Session

After Finance Committee report by Alderman Henning, a motion to approve the consent agenda was made by Alderman Henning and seconded by Alderman Harves. Motion carries 6-0.

PUBLIC COMMENTS – There were no public comments

MAYORS REPORT –

- Mayor thanked the First Baptist Church, Calvary Baptist Church and all the volunteer's involved in the I Love Odessa Event. He also thanked Sybille Wilson and all those who volunteered to come out and help with the Odessa City wide clean up.
- Mayor talked about options for Animal Control.
- Mayor talked about procedures for selling fishing and boating licenses. They are sold at City Hall and the Police Department.
- Mayor reminded everyone about the April 4th election.

ALDERMEN REPORTS –

- Alderman Henning ~ He stated that the town really came together in the last two weeks with the storm, I love Odessa Event and the City clean up.
- Alderman Harves ~ Appreciated the town coming together.
- Alderman Carmody – Thanked town for coming together.
- Alderman Stevens ~ Thanked City staff for their hard work during the storm. Thanked all those who came together to make the City look better during the clean-up and I love Odessa event. Asked about the Phase 2 and Phase 3 Centennial Hills electric project. Ms. Jennings stated phase 3 will be done before phase 2 because it would be the least expensive and inconvenient to residents. He expressed concern about kids walking around 3rd and College.

DEPARTMENT MANAGER'S REPORTS –

- Code Compliance Monthly Report (Information Only)
- Monthly EMS Summary Report (Information Only)
- Distribution of FYE 9/30/16 Audit ~ CA Wilson reported that the Audit information has been handed out and if there are questions, we can answer now or have the Audit firm come in and answer any concerns.
- Proposed Street Improvement Plan (Information Only) ~ This can be discussed at the next meeting.

OLD BUSINESS – No Old Business

NEW BUSINESS –

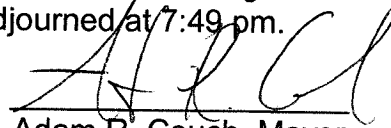
- Appointment ~ Appointment for Planning & Zoning of Mark Bellington to fill the remainder of Tim Kesemann's term ending 2019 ~ A motion to approve the appointment was made by Alderman Henning and seconded by Alderman Harves. Motion carries 6-0.
- Proclamation ~ Fair Housing Month ~ Mayor Couch read the proclamation proclaiming April as Fair Housing Month.
- Discussion – Potential Rate Structure of the Water/Wastewater ~ CA Wilson went over the options available for potential rates structures pending the outcome of the election. A memo was handed out with the details. Finance Director Jennings talked about significant decrease in operating costs due to the personnel restructuring. There is a salary savings of about \$60K from wastewater and \$20k from water. Mayor Couch thanked Wilson and Jennings for putting the numbers together. Questions and concerns can be brought to Wilson and Jennings.

CITY ADMINISTRATOR REPORT –

- City Staff choose Allstate Consulting to help the City get through the repairs after the March 6th tornado.
- The Community Committee for the Strategic Plan is in the process of setting up a meeting date. It is tentatively set for the second week of April.
- The Community of Christ Church, located at 515 S. 1st Street is the new City Storm Shelter.
- Work on the 7th Street project has not been started yet due to the storm.

- Darrin Lamb and his team have finished the assessment/cost analysis of street improvement.
- The old PD/EMS building has been completely removed.
- City Hall staff is working on activities for Local Government week (April 30 – May 6).
- City Hall is working with INCODE to start beginning phases of implementation. The plan is to train on financials in September and to implement the FYE 9/30/2017 budget from the new software.
- The wastewater Department continues to keep in community with KAT Excavation for the SE Liner project.
- A Post Tornado briefing was held on March 20. Discussion on what went right, what could be improved upon, City infrastructure damages, and basic life services the City provides. Updates to the Emergency Operations Plan will be made accordingly.
- Meeting with Engineers next week for plans to be drawn for the building over the contact basin, which was destroyed. If all other repairs are identified, they will be done in one bid. If not, we will move forward with the water plant, Police Department and the 1912 building and do the electric plant separate.
- Brush drop-off at the NE wastewater plant will continue this Saturday from 8-4.

ADJOURN – A motion to adjourn was made by Alderman Henning and seconded by Alderman Stevens. All voted in favor. Meeting adjourned at 7:49 pm.


Adam R. Couch, Mayor


Peggy Edff, City Clerk