

**The Board of Aldermen Chambers  
Odessa Community Building  
601 W. Main Street February 13, 2017  
Meeting Minutes**

**CALL TO ORDER** – Mayor Adam Couch called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE** – Mayor Couch led the Pledge of Allegiance.

**ROLL CALL** – City Clerk Peggy Eoff called the roll.

Alderman Steve Lockhart	Present	Alderman Steve Wright	Present
Alderman Brian Henning	Absent	Alderman Ray Harves	Present
Alderman John Carmody	Absent	Alderman Mike Stevens	Present

City Staff attending: Nicci Wilson City Administrator, Dawn Jennings Finance Director, Steven Cobb Park Board President, Wastewater Supervisor Kenny Snider, Attorney Bob Schneiders, Greg Kendell Larkin, and LCS Aaron Adkins.

Others present: Jeff LeBlanc, Lee Zell, David Vailes, Mark Bellington, KJ xxx, Cathy Cox, Matt Griffith KMZU, James Keehler, Aaron Fieth, and Hannah Spaar from the Odessan.

**WELCOME TO VISITORS** – Mayor Couch welcomed visitors.

**APPROVAL OF CONSENT AGENDA** –

- Finance Committee Report
- Purchasing Card Report
- Income Statement/Balance Sheet
- A/P Monthly Registers
- Approval of Minutes BOA
  - January 23, 2017 Regular Session
  - October 10, 2016 ~ Closed Session
  - November 28, 2016 ~ Closed Session
  - December 15, 2016 Closed Session
  - December 20, 2016 ~ Closed Session
  - January 23, 2017 ~ Closed Session

Alderman Stevens commented about the final three payments for the ambulance box. It is now paid off. A motion to approve the consent agenda was made by Alderman Stevens and seconded by Alderman Harves. Motion carried 4-0.

**PUBLIC COMMENTS** – There were no public comments

**MAYORS REPORT** – Mayor Couch did not have a report.

### **ALDERMEN REPORTS –**

- Alderman Harves ~ Reported he was disappointed in the turnout for the American Water meeting. Only about twenty five people showed up. He was encouraged that building permits have increased over last year.
- Alderman Stevens ~ Attended the January Park Board meeting. He thanked those members for their work.

### **DEPARTMENT MANAGER'S REPORTS –**

- Code Compliance Monthly Report (Information Only)
- EMS Monthly Report (Information Only)
- Alderman Wright commented that the out of town ambulance service was up about 40%.
- Alderman Stevens commented about water and sewer tap fees. He would like to see those fees reduced. He also commented about following up on the fire damaged funeral home.

### **OLD BUSINESS –**

- Final Recommendation ~ Larkin Lamp Ryneanson & KAT Excavation, Inc. for the Southeast Waste Water Treatment Plant Overflow Basin ~ Greg Kendall went over the recommendations. KAT representative was not present. A motion to approve change request 4 & 6, with change request 6 not to exceed \$91,623.12 contingent upon CDBG approval, was made by Alderman Wright and seconded by Alderman Stevens. Motion carried 4-0.
- Bid No. 01-17 ~ Bid Proposal for the Removal of PD/EMS Building ~ City Administrator Wilson stated they received 6 proposals and recommended awarding the contract to Americlean. They will pay the City \$2,500.00 and will have the building removed and area cleaned by March 31, 2017. A motion to accept the bid from Americlean LLC was made by Alderman Harves and second by Alderman Wright. Motion carried 4-0.

### **NEW BUSINESS –**

- Presentation Lee Zell, National League of Cities Service Line Warranty Program ~ Mr. Zell gave a presentation regarding a program that would offer a warranty to residents to help pay for repairs to aging service lines on their property. There would be no cost to the City. Cost to residents would be \$5.75 – \$7.75 monthly. The program has no pre-existing exclusions. The program would be under the City's oversight.
- Approval ~ TracFone Settlement and Assigning 5% to the MML for Advocacy Purpose ~ CA Wilson explained the settlement. The City was part of a class action lawsuit. With this settlement, the City will receive about \$7,391.77. We will receive this mid-summer. The City can assign 5% back to MML. That would be \$369.59. A motion to assign the 5% back to MML, contingent upon our settlement, was made by Alderman Harves and seconded by Alderman Stevens. Motion carried 4-0.


- Approval ~ Waive Curfew for the Annual Odessa Rodeo Scheduled for June 16-17, 2017 ~ Curfew 6-0 ~ Cathy Cox is requesting, on behalf of the Rodeo Committee, to have the curfew waived for the nights of June 16- 17, 2017. A motion to approve the request was made by Alderman Wright and seconded by Alderman Harves. Motion carried 4-0.
- Approval ~ I Love Odessa – Scheduled for March 17-18, 2017 ~ David Vailes, youth pastor at First Baptist Church of Odessa is requesting waiver of permit fees for projects during the “I Love Odessa” event. A list of projects will be provided. They are also asking to be on the public access channel. He is asking for approval to dump at the reservoir or for suggestions where to dump all the yard waste they will be collecting. A motion to approve the request for waiver of fees and to allow them to use public access channel was made by Alderman Stevens and seconded by Alderman Harves. Motion carried 4-0.
- Resolution 2017-02 – Resolution of the City of Odessa, Missouri Rescinding Resolution 2016-28 in its Entirety and Authorizing the Filing of an Application with the Missouri Department of Natural Resources, Small Community Engineering Assistance Program Under the Missouri Clean Water Law (Section 644,RSMO) ~ A motion to approve Resolution 2017-02 was made by Alderman Stevens and seconded by Alderman Wright. This is a housekeeping measure. Motion carried 4-0.

#### **CITY ADMINISTRATOR REPORT –**

- Has put out an RFQ (request for qualifications) for engineering firms. Recommendations will come to the Board on the March 27, 2017 meeting.
- Has been seeking demonstrations for a new software program. Will have a recommendation ready for the Board at the February 27, 2017 meeting.
- Shockey Consultations has been selected to lead the City through the strategic plan process. City staff met with Shockey Consulting last week to go over the process. Process will span approximately six months. Final report will be presented in July.
- Reported the new City Storm Shelter will be the Community Church of Christ, located at 515 S. 1<sup>st</sup> Street. City staff will communicate the change to the citizens through various ways.
- City website has received a makeover and will be continually updated with information for the residents of Odessa.

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**ADJOURN** – A motion to adjourn was made by Alderman Harves and seconded by Alderman Stevens. All voted in favor. Meeting adjourned at 8:04 pm.



Adam R. Couch, Mayor



Peggy Eoff, City Clerk