



P.O. Box 128 • 125 S. Second • Odessa, MO 64076
 Phone: (816) 230-5577 • Fax: (816) 633-4985 • cityofodessamo.com

NOTICE OF OPEN MEETINGS

NOTICE is hereby given to all citizens and parties in interest that the Odessa Board of Aldermen will meet in Work Session Monday January 25 at 6:00 p.m. at Dyer Park Community Building, 601 W Main, Odessa, Missouri 64076.

1.	Call to Order	• Mayor Adam Couch
2.	Roll Call	• City Clerk Peggy Eoff
3.	New Business • Discussion/Update	• McDowell Street
4.	Adjourn	

Upcoming Schedule:

- January 25, 2016 – Work Session – 6:00 pm Community Building
- January 25, 2016 – Board of Aldermen Regular Session – 7:00 pm Community Building
- January 26, 2016 – Park Board Meeting – 7:00 pm Community Building
- February 8, 2016 - Board of Aldermen Regular Session – 7:00 pm Community Building
- February 16, 2016 – Economic Development Council Meeting - 6:15pm Trails Regional Library
- February 18, 2016 – Planning & Zoning Meeting – 7:00 pm Community Building
- February 22, 2016 – Board of Aldermen Regular Session – 7:00 pm Community Building
- February 23, 2016 – Park Board Meeting – 7:00 pm Community Building

ELECTED OFFICIALS

	Mayor Adam Couch	acouch@cityofodessamo.com	(816) 661-4837
Ward 1	Alderman John Carmody	jcarmody@cityofodessamo.com	(816) 263-0656
Ward 1	Alderman Steve Lockhart	slockhart@cityofodessamo.com	(816) 263-3939
Ward 2	Alderman Brian Henning	bhenning@cityofodessamo.com	(816) 651-1771
Ward 2	Alderman Steve Wright	swright@cityofodessamo.com	(816) 918-6634
Ward 3	Alderman Mark Bellington	mbellington@cityofodessamo.com	(816) 661-7771
Ward 3	Alderman Mike Stevens	mstevens@cityofodessamo.com	(816) 674-6222

Posted: January 22, 2016
 Peggy Eoff, City Clerk

Copies of this agenda may be obtained by contacting:
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 or at www.cityofodessamo.com



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NOTICE OF OPEN MEETINGS

NOTICE is hereby given to all citizens and parties in interest that the Odessa Board of Aldermen will meet in Regular Session Monday, January 25, 2016, at 7:00 pm at the Dyer Park Community Building, 601 West Main Street, Odessa, Missouri 64076.

• Call to Order	• Mayor Adam Couch
• Pledge of Allegiance	• Chief Scott Newhouse
• Roll Call	• City Clerk Peggy Eoff
• Welcome to Visitors	• Mayor Adam Couch
• Consent Agenda	• Approval of Minutes BOA January 11, 2016
• Public Comments	
• Mayor's Comments	• Miscellaneous
• Aldermen Reports	• Miscellaneous
• Department Manager's Report	
• Old Business	
• New Business <ul style="list-style-type: none"> • Resolution 2016-01 • Resolution 2016-02 • Ordinance No.2016-01 Bill Number 2016-01 1st & 2nd Reading 	<ul style="list-style-type: none"> • Resolution Approving Change Order No.1 for Kat Excavation for Westside Interceptor Sewer, Force Mains, and Pump Stations • Resolution Approving the Mayor to Execute a Task Agreement for Lamp Ryneerson d/b/a Larkin for Survey and Design on McDowell Street • An Ordinance Providing for Submission of a Proposal to Discontinue Application and Collection of the Local Sale Tax on the Titling of Motor Vehicles, Trailers, Boats, and Outboard Motors
• City Administrator's Report	• Miscellaneous
• Adjourn to Closed Session	<ul style="list-style-type: none"> • In compliance with RSMO 610.021 <ol style="list-style-type: none"> (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. (9) Preparation, including any discussion or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;
• Adjourn	

Upcoming Schedule:

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Posted: January 22, 2016
Peggy Eoff, City Clerk

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or at www.cityofodessamo.com

**The Board of Aldermen Chambers
Odessa Community Building
601 W. Main Street Regular Meeting
January 11, 2016
Meeting Minutes**

1. **CALL TO ORDER** – Mayor Adam Couch called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Police Chief Scott Newhouse led the Pledge of Allegiance.
3. **ROLL CALL** – City Clerk Peggy Eoff called the roll.

Alderman John Carmody	Present	Alderman Steve Lockhart	Present
Alderman Mike Stevens	Absent	Alderman Steve Wright	Present
Alderman Brian Henning	Present	Alderman Mark Bellington	Present

City Staff attending: City Administrator Mickey Ary, Paul Conway Public Works Director, Sid Rustman Finance Director, and Attorney Clay Barton.

Others present were: Carol Sadler, Brenda Neidel, Ray Harves, Hannah and Betty Spaar - The Odessan, and Matt Griffith KMZU.

4. **WELCOME TO VISITORS** – Mayor Couch welcomed visitors.
5. **APPROVAL OF CONSENT AGENDA** –
 - Finance Committee Report
 - Purchasing Card Report
 - Income Statement/Balance Sheet
 - A/P Monthly Check Registers
 - Sales Tax Report - November
 - Approval of Minutes BOA
 - o December 28, 2015 Regular Session

On a motion by Alderman Henning, seconded by Alderman Carmody, the consent agenda was approved, 5-0.
6. **PUBLIC COMMENTS** –
 - There were no comments from the public.
7. **MAYOR'S REPORTS/COMMENTS** –
 - Grand opening of the new Trails Regional Library is January 18 at 2:30 p.m.
 - Thanked Alderman Bellington for filling in for him at the last meeting.
 - Proclamation was issued for the Football team for their 2nd place finish at the State Championship.
 - Saturday, January 23, at 6:00 p.m. the Partners for Parks are having a fundraiser at the Community Building. It will be a Poker Tournament. El Camino is catering the event.

- Ice on lakes or ponds is not hard enough for anyone to stand on. It is very dangerous and also illegal.

8. ALDERMEN REPORTS – No reports from Aldermen.

9. DEPARTMENT MANAGER'S REPORTS –

- EMS Monthly Report ~ Information Only
- Community Planning & Development ~ Information Only
- Public Works Monthly Report ~ Information only – Alderman Lockhart asked about equipment leasing. Mr. Ary stated we are looking into this.

10. OLD BUSINESS – No Old Business

11. NEW BUSINESS –

- Action – Matt Flaharty – Benefit for Brian Wolkey ~ Mr. Flaharty called and stated the benefit is no longer necessary.
- Action – Carol Sadler – Helping Hands ~ Ms. Sadler is requesting they be allowed to put a sign put up in front of their building designating a loading zone, Monday through Friday from 9 a.m. – 6 p.m. She is also requesting the City put railing up in front of the Helping Hands building. They would also like to put a flyer in the March and November utility bills. A motion to allow Helping Hands to put a one sheet flyer in the March newsletter was made by Alderman Bellington and seconded by Alderman Henning. Motion carries 5-0. Chief Newhouse suggested he would like to work with Helping Hands about the sign and parking issue. Alderman Bellington stated we might be setting a precedent regarding parking in front of businesses. Attorney Barton asked Staff to call him about the railing.
- Action – EMS Records Disposal Request ~ A motion to the request was made by Alderman Bellington and seconded by Alderman Carmody. Motion carries 5-0.

12. CITY ADMINISTRATOR'S REPORT -

- All easements have been secured for the Johnson Drive Project.
- Business Owners along the new sidewalks on N. 2nd Street were notified about snow and ice removal.
- Prairie Fire Development Group was not selected by the Missouri Housing Development Commission.
- The CDBG Emergency Grant for the SEWWTP was awarded to the City in the amount of \$500,000.00.
- The Spillway cost was \$135,000.00. We filed paperwork with FEMA to see if the \$35,000 could be part of the recovery.
- Work Session on January 25 at 6:00 pm to discuss the McDowell Street project.
- Alderman Wright asked when we can get started with the filter replacement at the SEWWTP. Mr. Ary stated that we could start when we get the bids awarded, maybe about March or April.

13. **ADJOURN** – There being no further business, a motion to adjourn was made by Alderman Henning and seconded by Alderman Bellington. Motion carried 5-0. Meeting adjourned at 7:35 pm.

Adam R. Couch, Mayor

Peggy Eoff, City Clerk

DRAFT



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BOARD OF ALDERMEN ACTION REPORT

ISSUE: Resolution 2016-01

ACTION: CHANGE ORDER #1 for Westside Interceptor Sewer, Force Mains & Pump Stations

BACKGROUND:

I. Description, location and reason for change of each item and effect on completion time.

1. Item #1 Hughes Road Casing Pipe Crossing. This change request includes the addition of 50 feet (from right-of-way to right-of-way) of 30-inch steel casing pipe for the road crossing at Hughes Road.

Note - This change adds one (1) calendar day to the Contract Time.

2. Item #2 PWSD #1 Utility Relocate. This change request involved the relocation a utility for PWSD #1 at the North Outer Road near Station +/-28+61.

Note - This change adds one (1) calendar day to the Contract Time.

II. Cost of work affected by this change order.

1. Contingency Allowance	\$40,000.00
2. Hughes Road Casing Pipe Crossing	-\$12,162.40
3. PWSD #1 Utility Relocate	-\$ 4,826.09
4. Contingency Balance	\$23,011.51
5. No Change in Total Contract Amount	

ATTACHMENTS:
Resolution 2016-01

PREPARED BY _____
Peggy Eoff
City Clerk

DATED 01/25/2016



RESOLUTION 2016-01

**RESOLUTION OF THE CITY OF ODESSA, MISSOURI, APPROVING
CHANGE ORDER NO. 1 FOR KAT EXCAVATION FOR
WESTSIDE INTERCEPTOR SEWER, FORCE MAINS AND PUMP STATIONS**

- WHEREAS,** The Board of Aldermen of the City of Odessa approved a contract with KAT Excavation to complete Westside Interceptor Sewer, Force Mains and Pump Stations, Larkin Lamp Ryneerson Project No 0312729.04.041, SRF Project # C295675-02 in the amount of \$2,111,002.50;
- WHEREAS,** The Board of Aldermen of the City of Odessa has authority to authorize expenses greater than \$10,000.00 based on current city Purchase Policy and can authorize the Mayor to execute change orders in these amounts
- WHEREAS,** The Contract Bid amount of \$2,111,002.50 includes a Contingency Allowance of \$40,000.00 as item 34 on the Bid Form.
- WHEREAS,** KAT Excavation has submitted supporting documentation, which has been reviewed and combined into Change Order No. 1 by Larkin Lamp Ryneerson for two items: (1) Hughes road casing pipe and (2) PWSD No. 1 Utility Relocate. The total cost for these two items is \$16,988.49 which is deducted from the above referenced Contingency Allowance, reducing the Contingence Allowance to \$23,011.50 with **no change** in original contract amount. Each item adds one (1) calendar day to the Contract Time, increasing the total project by two (2) days.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF ODESSA, MISSOURI AS FOLLOWS:

SECTION 1 That the Board of Alderman authorize Change Order No.1 as outlined with no change in total contract amount and two days added to the completion date as recommended by Larkin Lamp Ryneerson.

SECTION 2 That the Mayor of Odessa, Missouri hereby is authorized to sign Change Order No.1.

APPROVED AND PASSED by the Board of Aldermen of the City of Odessa, Missouri this 25th day of January 2016
(SEAL)

By: _____
Adam Couch, Mayor

ATTEST:

By: _____
Peggy Eoff, City Clerk

CONTRACT CHANGE ORDER NO. 1

Contractor's
Change Order No. 1
Larkin Lamp Rynearson Project No. 0312729.04.041

Sheet 1 of 2

SRF Project No. C295675-02

City of Odessa of Lafayette County, State of Missouri
(OWNER)
To: KAT Excavation, Inc. for Westside Interceptor Sewer, Force Mains, & Pump Stations
(CONTRACTOR) (SECTION OF PROJECT)

You are hereby directed to make the following changes:

I. Description, location and reason for change of each item and effect on completion time.

1. Item #1 Hughes Road Casing Pipe Crossing. This change request includes the addition of 50 feet (from right-of-way to right-of-way) of 30-inch steel casing pipe for the road crossing at Hughes Road. Refer to attached drawing "Change Order No. 1, GS1.1". **Note - This change adds one (1) calendar day to the Contract Time.**
2. Item #2 PWSD #1 Utility Relocate. This change request involved the relocation a utility for PWSD #1 at the North Outer Road near Station +/-28+61. **Note - This change adds one (1) calendar day to the Contract Time.**

II. Cost of work affected by this change order.

(A) Item #	(B) Item Description	(C) Amount Deducted from Contingency	(D) Amount Added to Contingency
1.	Hughes Road Casing Pipe Crossing (See attached CR #1)	\$12,162.40	
2.	PWSD #1 Utility Relocate (See attached CR #2)	\$4,826.09	
TOTALS		\$16,988.49	

CONTRACT CHANGE ORDER NO. 1

Sheet 2 of 2

NOTE: Contract Price includes a Contingency Allowance of \$40,000.00. The net cost of modifications in this change order deduct from or add to the contingency allowance without a change in the total project amount.

1. Original Contract Amount	\$ 2,111,002.50
2. Original Contingencies Allowance Amount	\$ 40,000.00
3. Contingency Allowance Utilized (C - D Totals)	\$ 16,988.49
4. Contingency Allowance Utilized Previous (Line 5 Previous Change Order)	\$
5. Total Contingency Allowance Utilized to date	\$ 16,988.49
6. <u>Contingency Balance (2 - 5)</u>	\$ 23,011.51
7. <u>Revised Contract Amount</u>	No Change in Contract Amount

III.


Larkin Lamp Rynearson
CONSULTANT (Arch. or Engr.)

1-11-2016

Date


KAT Excavation, Inc.
Contractor

1-11-16

Date

City of Odessa
Owner

Date

KAT will await a response from Larkin Lamp Rynearson, Inc. and/or the City of Odessa. In the interim, if you have any questions or comments, please feel free to contact me at 816-690-4611.

Sincerely,
KAT EXCAVATION, INC.



Bart Fisher
Senior Project Manager

Cc: Mr. Steve Bailey
(with enclosures and attachments)



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BOARD OF ALDERMEN ACTION REPORT

ISSUE: Resolution 2016-02

ACTION: Task Agreement with Lamp Rynearson and Associates, d/b/a Larkin Lamp Rynearson for design services of McDowell Street Culvert

BACKGROUND:

- I. Description, location and reason for change of each item and effect on completion time.

Survey and design services for the McDowell Street Culvert crossing east of South 9th Street damaged due to flooding in June 2015, Task agreement is attached.

ATTACHMENTS:

Resolution 2016-02
Task Agreement

PREPARED BY _____
Peggy Eoff
City Clerk

DATED 01/25/2016



RESOLUTION 2016-02

RESOLUTION OF THE CITY OF ODESSA, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A TASK AGREEMENT FOR LAMP RYNEARSON AND ASSOCIATES, d/b/a LARKIN LAMP RYNEARSON TO COMPLETE SURVEY AND DESIGN SERVICES FOR THE MCDOWELL STREET CULVERT

WHEREAS, the McDowell Street culvert crossing, east of South 9th Street was damaged by flooding in June 2015; and

WHEREAS, replacement of the culvert requires survey and engineering design, acquisition of permits from the United States Army Corps of Engineers, and construction of a new culvert; and

WHEREAS, the City will be requesting partial funding for the project from the Federal Emergency Management Agency, which agency has certain design requirements for the replacement; and

WHEREAS, the City of Odessa, Missouri desires to enter into a Task Agreement with Lamp Ryneerson and Associates, d/b/a Larkin Lamp Ryneerson, to provide design service.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF ODESSA, MISSOURI AS FOLLOWS:

SECTION 1. That the Board of Aldermen hereby authorizes the Mayor to sign a task agreement not to exceed \$15,200 for Professional Services with Lamp Ryneerson and Associates, d/b/a Larkin Lamp Ryneerson.

APPROVED AND PASSED by the Board of Aldermen of the City of Odessa, Missouri, this 25th day of January 25, 2016.

(SEAL)

By: _____
Adam R Couch, Mayor

ATTEST:

By: _____
Peggy Eoff, City Clerk

City of Odessa – On Call Engineering Task Agreement

Contract: On-Call Professional Services Agreement

Ordinance or Resolution:	Task Agreement No: 1	Funding Amount: \$15,200 Purchase Order No:
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Project Title: McDowell Avenue Culvert Replacement

Contractor/Consultant (including subs): Lamp Rynearson associates dba Larkin Lamp Rynearson 9200 Ward Parkway, Suite 200 Kansas City, MO 64114 Engineering Surveys and Services 1775 West Main Street Sedalia, Missouri 65301	Division and Staff Project Manager: Civil Design Group Daniel G. Miller, P.E. – Civil Design Group Leader
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Project Management Manual reviewed:	Attachments (Gantt Chart, etc.): None
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PROJECT Scope (can be in the form of an attachment):
 The scope of services to be performed by Larkin Lamp Rynearson is to provide survey and design services for the McDowell Street Culvert as detailed below:

I. Services

1. Collect and prepare GIS information, conduct topographic and limited boundary survey.
2. Perform hydrology and hydraulic calculations for APWA standard structure size.
3. Submit application to US Army Corps of Engineers for nationwide permit and MDNR water quality certification.
4. Prepare preliminary and final plans and submit to City.
5. Meet with the City at appropriate points during the design to discuss progress and findings.

II. Additional Services Requiring Additional Fees

1. Erosion Control Plans
2. Stormwater Pollution Prevention Plan
3. FEMA Permitting
4. Geotechnical Borings
5. Structural Engineering
6. Construction Administration/Observation
7. Temporary Easement legal descriptions
8. Utility Design and Coordination
9. Project Manual
10. Cost Estimating

III. Excluded Services:

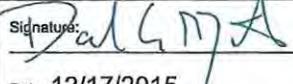
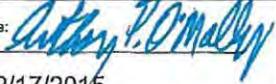
1. All environmental and hazardous waste issues
2. Architectural Design
3. Construction Staking

IV. Client Responsibilities

1. The Client shall be responsible for all application and permit fees.
2. The Client will be constructing the improvements in-house.

STARTING DATE ESTIMATE: Upon Notification COMPLETION DATE: 60 Calendar Days

The above services will be provided for an hourly rate not to exceed \$15,200, including surveying and other direct expenses. The plans can be completed within 60 days of a notice to proceed.

Staff Signatures		Partner Signatures	
Mayor: Adam Couch	City Administrator: Mickey Ary	Project Manager: Daniel G. Miller, P.E.	Company Principal (if different): Anthony P. O'Malley, P.E.
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 12/17/2015	Signature:  Date: 12/17/2015
Project Type: Design <input checked="" type="checkbox"/> Construction _____ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying _____			
Project Discipline(s): Transportation _____ Planning _____ Water _____ Wastewater _____ Stormwater <input checked="" type="checkbox"/>			
Report(s) Received:			
Work on File:			
This Task Agreement is subject to all the provisions included in the Consulting Services Agreement by and between the City and <u>Lamp Ryneason Associates dba Larkin Lamp Ryneason</u> (Professional), dated 3/23/2009 .			

Attach scope of work, budget, and other supporting material



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BOARD OF ALDERMEN ACTION REPORT

ISSUE: Ordinance No. 2914

Bill No. 2016-01

ACTION: Out-of State Sales Tax on the purchase of motor vehicles, trailers, boats, and outboard motors.

BACKGROUND:

1. A Missouri Supreme Court Case (Street vs. the Director of Revenue) in 2012, followed by subsequent state legislation (HB 184/SB 182) in 2013, required that cities without a use tax (such as Odessa) must receive voter approval by November 2016 to continue sales tax collections on purchases of out-of-state motor vehicles, trailers, boats and outboard motors.
2. The city has collected this tax for many years. The question is on the ballot only as a result of the Missouri Supreme Court decision and the state legislation that followed. If the question is not placed on the ballot, or if the tax is discontinued by voters, the tax would cease to be collected beginning January 2017.
3. The tax only applies to you if you purchase a motor vehicle, trailer, boat or outboard motor from out-of-state. Similar purchases made in-state will be subject to the local sales tax regardless of the vote on this ballot question.
4. The sales tax rate for Odessa is 2.5%.
5. A number of cities across the state will be voting on this issue at various times during 2016.

ATTACHMENTS:

Ordinance No. 2914

Bill No. 2016-01

PREPARED BY _____

Peggy Eoff
City Clerk

DATED 01/25/2016

BILL NUMBER: 2016-01

ORDINANCE NUMBER: 2914

AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE HELD IN THE CITY OF ODESSA, MISSOURI ON 5TH, APRIL, 2016.

WHEREAS, the City of Odessa has not previously approved and imposed a local use tax under Section 144.757 RSMo; and

WHEREAS, the City of Odessa is required under the provisions of Section 32.087 RSMo to submit to the qualified voters of the City the question of repealing the application of the local sales tax to the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer; and

WHEREAS, the City of Odessa is required to submit the question to its voters no later than the general election in November 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ODESSA, MISSOURI, AS FOLLOWS:

Section 1. Pursuant to the provisions of Sections 32.087 RSMo, the Board of Aldermen has determined that it would be appropriate to submit the determination of the issue of whether to repeal application of the local sales tax to the titling of motor vehicles, trailers, boats, and outboard motors that are subject to state sales tax under section 144.020 and purchased from a source other than a licensed Missouri dealer to the voters.

Section 2. This proposition shall be submitted to the qualified voters of the City of Odessa, Missouri, for their approval, as required by the provisions of Section 32.087 RSMo, at the election hereby called and to be held in the City on Tuesday, the 5th day of April, 2016. The ballot of submission shall contain substantially the following language:

Shall the City of Odessa, Missouri discontinue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer.

Approval of this measure will result in a reduction of local revenue to provide for vital services for the City of Odessa and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

YES NO

If you are in favor of the question, place an "X" in the box opposite "YES".
If you are opposed to the question, place an "X" in the box opposite "NO".

Section 3. If the ballot question set forth in Section (2) of this ordinance receives a majority of the votes cast in favor of the proposal, the local sales tax shall cease to apply to the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed

Missouri dealer. The effective date of the cessation shall be the first day of the second calendar quarter after the election. If a majority of the votes cast are opposed to the ballot question then the local sales tax shall continue to apply to the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer.

Section 4. Within ten (10) days after the approval or disapproval of the proposition by the qualified voters of the City of Odessa, Missouri, the City Clerk shall forward to the Director of Revenue of the State of Missouri by United States registered mail or certified mail, a certified copy of this ordinance together with certifications of the election returns and accompanied by a map of the City clearly showing the boundaries thereof.

Section 5. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

FIRST READ by the Board of Aldermen this 25th day of January, 2016

SECOND READ AND PASSED by the Board of Aldermen, January 25, 2016

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Adam R Couch, Mayor

ATTEST:

Peggy Eoff, City Clerk

APPROVED by the Mayor this 25th day of January, 2016